



# Enrollment Form

Child's Name \_\_\_\_\_  
 Birthdate \_\_\_\_\_  
 Projected start date \_\_\_\_\_  
 Child's Primary Home Address \_\_\_\_\_  
 \_\_\_\_\_

## Parent(s) or Guardian(s)

Name \_\_\_\_\_  
 Home Address (if different than child's): \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Occupation & Place of Work \_\_\_\_\_  
 E-mail \_\_\_\_\_

Name \_\_\_\_\_  
 Home Address (if different than child's): \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Occupation & Place of Work \_\_\_\_\_  
 E-mail \_\_\_\_\_

Child lives with: Mother \_\_\_\_\_ Father \_\_\_\_\_ Both \_\_\_\_\_ Other (Please Specify) \_\_\_\_\_  
 Both parents/guardians are assumed as authorized to pick up the child and to be contacted by the program as needed and unless we have a court order on file specifying otherwise.

## Emergency Contacts

Please provide a **minimum of two** emergency contacts other than the parents who are authorized to pick up your child (no maximum). Contacts **must** include legal name, full address, and at least one phone number.

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Doctor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Dentist's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

*Optional:*

Health Insurance Provider: \_\_\_\_\_

Policy and Group Number: \_\_\_\_\_

Please initial your child's days of attendance. Part time schedules must include Monday and/or Friday.

M	T	W	TH	F
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Child's typical daily schedule of attendance will be from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

Please describe anything you would like our staff to know about your child's eating, sleeping, toileting, communication, and comforting habits and methods.

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Please describe any dietary and/or medical needs or specifications.

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If applicable, please provide documentation of any individual child care program (ICCP) needs.

We must receive a completed Health Care Summary and Immunization Record signed by your child's health care provider prior to admission to our program. You are required to submit additional medical information at least annually and/or whenever your child advances into an older age category.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office use:**

- G  
  V  
  C/MB  
  K  
  B  
  H/I  
  MIIC  
  PL/A  
  SC  
  N/DA  
  NB-For Infants Only  
  F/C

